**PNER  Board of Directors Meeting**

**April 18, 2023 Virtual using conference call**

1. **Call to order**
* 4/18/23 at 6:08 pm PST by President Kristen Grace
* Voting members present: Cassee Terry, Kristin Grace, Layne Lewis, Bianca Chevalier, Regina Rose, David Lewis, (quorum established), Donna Lacy Bacon
* Non-voting members present: Bobbi Walker, Darcy Bean, Greta Berner
1. **Approval of minutes**
* Minutes for the 1/18/23 Convention minutes were approved via email by quorum in February of 2023
1. **Reports**
* **Treasurer – Darcy**
* Convention expenses were typical of previous years whether in Boise or Portland.
* She has updated a more thorough budget
* See attached financials.
* Cindy Sayer is taking over the position of Treasurer
* Have about $77 k in the bank
* **President – Kristin**
* No report, Rides have started for the 2023 season so far so good.
* **Vice President – Cassee**
* Embassy Suites in Portland, OR  for 2024 convention Jan 19-21.
* Boise Convention Survey highlights:
	+ award quality and embroidery quality- going to try and get more creative with awards this year and using different embroidery.
	+ concerns about overlap of awards- Casse wrote an article for the newsletter talking about awards and how to plan for them,  many will overlap as awards for horse, horse and rider, distance, team etc.
	+ raffle- concern about quality of $1 items.  Cassee proposes only having the $5 large raffle items, ride entries and silent auction items.  Then we can see how much we bring in with only large raffles and if $1 raffles make sense then bring it back,  people can see what the $1 items are so that is their chance.
	+ PNER is a 501c3 so if you find a sponsor or you donate more than $250, our treasurer is happy to get you a tax deductible donation receipt.
	+ Time of year for the convention is in the bylaws for January,  so would need to change that if to move,  there is a one month move for weather etc.  Needs to be after the season ends and before next season begins.
	+ Blood machine- proposal for 12 or 24 rotors to purchase.  Kristen moved for 24, Bianca seconded.  Passed unanimously for purchasing the 24 pack.  Cassee wrote a handout for ride managers,  a user instructions and started a spreadsheet for getting it for rides.  It would be great to have a blood machine coordinator.  They don’t have to run it or take it,  just find people to transport it and run it.  Cassee can run and get it to all the rides she vets.  It was at Tough sucker, Grizzly and is headed to Eagle, then will be back at Prineville.  Posted on RM facebook page for RM to request and will try to get to them via members.  Need more PR for the blood machine to sell the rotors. The only real rule is you can not look at pre ride blood if you have vetted in.  Once you vet in,  it is considered the start of the ride and you can only have results at the end of the ride or a pull.
	+ Naomi Preston presented a survey to AERC board of directors about historical data of rides in the NW.  That report was emailed to the bod and passed onto Deb Porter to be put in the newsletter.
* **Representatives**
* **BC - Katrene**; emailed in that nothing to report
* **ID – Layne**
	+ Requesting the blood machine cheat sheet be created for RM to read at rides,  Cassee will do.  Eagle ride is this weekend in Idaho.
* **MT – Suzie**
	+ emailed in that nothing to report
* **OR – Bianca & David**
	+ Bianca; With the National Championship ride in NW next August 2024,  She would like to look into getting T-Shirts made for volunteers to wear at the event. David asked her to get costs on shirts and report back at the next meeting.
	+ Bianca- Grizzly ride went well,  80 riders.  Also AERC extra posted the story about Darla Westlake.
	+ David Lewis; Prater Mt ride is a go for a PNER fundraiser,  Melissa Stephenson is assistant ride manager.  They are having trouble getting water tanks for the ride.  They have reached out to Crazy days rm and Bobbi Walker without success.  Kristen suggested they reach out to EDRA as they have a trailer with water tanks.  It will be coming from Montana the week before heading to Central Washington,  so might be a great stop over for use if you can coordinate transport.  Cassee reached out to Kathleen Dunham EDRA president.  She will present it to the EDRA Bod meeting next week.  She has Tara, the RM info.
	+ David reported that the convention survey had 100 responses. 39 of those who attended the convention and 61 of those who did not attend.  He is working on a survey summary to present at the next meeting.
* **WA** – **Tani & Donna**
	+ Tani; emailed in the first ride in Washington being held this weekend,  Battle of The Flatlands.
	+ Donna; Confirmed trail info that Bobbi Walker has materials for forest service to start repairs of 2 bridges in the Troutlake area.
* **RM** – **Regina**
	+ Nothing to report
1. **Committee Reports**
2. **Technology – Stace** -emailed in that nothing to report

1. **Awards - Jessica Huber-** not present,  will have her present proposal for the Passport Award at next meeting.
2. **Education- Cassee-** Stace completed the large animal rescue course.  He and Cassee will have a demonstration/presentation for 2024 convention.

**iv.        Marketing- David Lewis-** He has 6 people on the marketing committee.  They have gotten banner     ordered and brochures.  They have had a PNER booth at 2 expos already.  KAHQ film crew is planned to have coverage on the Prater Mountain Ride.

**iv.   Juniors/Young Riders – Greta & Bentley-** nothing to report

 **v.**    **Elections - Cassee-** This coming year will be voting for President and Vice President.

**vi.**  **Social Media- Shelah** not present,  David reported that the PNER FB page is getting hit with a lot of spam and he is blocking it.  Bianca asked if a disclaimer could be put on the page for members to be aware.

**vii.**   **Trails – Tani-** Report submitted via email- Supplies in for the 2 bridges for Troutlake area.  Expecting another request soon just hasn’t seen it yet.

**viii.**  **Scholarship – Deb-** not present, Greta- her and Deb have not been able to hook up and discuss a new proposal for the scholarship.  They hope to have something to present at the next meeting.

**ix.**    **Membership – Lora-** not present

1. **Old Business**
2. **New Business**
3. **Announcements, comments, other business**
4. **Future Meeting dates- July 18, October 17, Convention.**
* Kristin; the BoD will get together and & send those out
* The time for future BoD meetings was moved to 6PMm Pacific/7PM MST
1. **Adjournment**
* Meeting adjourned at 7:08 pm PST

Respectfully, CT

**minutes approved via email 5/3/2023 by quorum of Kristen, Layne, Regina, David, Cassee, Bianca, Tani**